



## AGENDA

### SITTINGBOURNE AREA COMMITTEE MEETING

Date: Tuesday, 8 March 2022

Time: 7.00 pm

Venue: Diversity House, ISP House, Church Street, Sittingbourne, Kent ME10 3EG

#### Membership:

Councillors Derek Carnell (Vice-Chairman), Simon Clark, Steve Davey (Chairman), Mike Dendor, Tim Gibson, James Hall, Ann Hampshire, Ken Rowles, Roger Truelove, Ghlin Whelan and Tony Winckless.

Quorum = 4.

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	Pages
1. Emergency Evacuation Procedure	
<p>The Chair will advise the meeting of the evacuation procedures to follow in the event of an emergency. This is particularly important for visitors and members of the public who will be unfamiliar with the building and procedures. The Chair will inform the meeting that: there is no scheduled test of the fire alarm during this meeting. If the alarm does sound, please leave the building quickly without collecting any of your possessions, using the doors signed as fire escapes, and assemble as directed. Await instructions from the Fire Marshal before entering the building. Should anyone require assistance in evacuating the building, please make the Swale Borough Council Democratic Services Officers aware of any special needs so that suitable arrangements may be made in the event of an emergency.</p>	
2. Apologies for absence	
3. Declarations of interest	
<p>Councillors should not act or take decisions in order to gain financial or other material benefits for themselves or their spouse, civil partner or person with whom they are living with as a spouse or civil partner. They must declare and resolve any interests and relationships. The Chairman will ask Members if they have any interests to declare in respect of items on this agenda, under the following headings:</p>	
<p>(a) Disclosable Pecuniary Interests (DPI) under the Localism Act 2011. The nature as well as the existence of any such interest must be declared. After declaring a DPI, the Member must leave the meeting and</p>	

not take part in the discussion or vote. This applies even if there is provision for public speaking.

(b) Disclosable Non Pecuniary Interests (DNPI) under the Code of Conduct adopted by the Council in May 2012. The nature as well as the existence of any such interest must be declared. After declaring a DNPI interest, the Member may stay, speak and vote on the matter.

(c) Where it is possible that a fair-minded and informed observer, having considered the facts would conclude that there was a real possibility that the Member might be predetermined or biased the Member should declare their predetermination or bias and then leave the meeting while that item is considered.

**Advice to Members:** If any Councillor has any doubt about the existence or nature of any DPI or DNPI which he/she may have in any item on this agenda, he/she should seek advice from the Monitoring Officer, the Head of Legal or from other Solicitors in Legal Services as early as possible, and in advance of the meeting.

4. Minutes

To approve the Minutes of the Meeting held on 7 December 2021 (Minute Nos. 473 – 484) and the Minutes of Extraordinary Meeting held on 1 February 2022 (Minute Nos. 559 – 562) as correct records

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|-----|--|---------|
| 5.  | Matters arising from previous meetings                           | 5 - 14  |
| 6.  | Local Heritage List  |         |
| 7.  | Public Forum   |         |
| 8.  | Local issues to be raised  |         |
| 9.  | Update on work plan - to include funding allocations for 2021-22 | 15 - 30 |
| 10. | Matters referred to Committee by Cabinet                         |         |
| 11. | Matters referred to Cabinet by Committee                         |         |

**Issued on Monday, 28 February 2022**

The reports included in Part I of this agenda can be made available in **alternative formats**. For further information about this service, or to arrange for special facilities to be provided at the meeting, **please contact DEMOCRATIC SERVICES on 01795 417330**. To find out more about the work of the Area Committees, please visit [www.swale.gov.uk](http://www.swale.gov.uk)

**Chief Executive, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT**

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**Sittingbourne Area Committee meeting: 8 March 2022 – Matters arising**

No.	Item	Background	Progress on actions
1.	Sittingbourne town centre regeneration scheme	<p>Implementation of this scheme has been regularly reviewed by the Council's Scrutiny Committee for many years. It was proposed that the Committee receive the same written report that the Scrutiny Committee receive.</p> <p>However, as the project has ceased there are no further update reports going to Scrutiny on this and the June 2021 report was the last one.</p>	The Chairman will provide a verbal update.
2.	Entrance to skate park and Dolphin Barge Museum	At the December 2021 meeting the Chairman advised that the graffiti fence was still to be installed. The old gate entrance had been closed off. There was an issue with emergency services and lorries not able to get through the gate, an emergency meeting was to be held to discuss this matter. The litter issues were under control.	The Chairman will provide a verbal update.
3.	Heritage issues	The Sittingbourne High Street Conservation Area Review and Milton Regis Conservation Area Review	The Senior Conservation & Design Officer will be in attendance to provide an update.
4.	Bomb shelter at Trotts Hall Gardens	At the September 2021 meeting the Chair advised he met with Richard Emmett	The Chair will be contacting Richard Emmett to see if there has been time

		regarding the bomb shelter at Trotts Hall Gardens and there could still be evidence of a shelter there. More investigations would take place.	scheduled to proceed with a ground radar examination
5.	Improvements to lighting in Milton Regis area	<p>It was noted that the clock had been reinstated in Milton Regis and the Chairman would be exploring how lighting in the area could be improved.</p> <p>At the December 2021 meeting the Chairman advised he was still looking for potential contractors to provide quotes for the work.</p>	<p>The Chair advised this has not moved on much further. Efforts are being made to contact the owner and the Chair has started work on having the building listed.</p> <p>Regarding requests for a quote, none have been returned to date.</p>
6.	Swale Borough Council website	<p>A Member raised concerns about the difficulties residents and Councillors experienced when trying to navigate the Swale Borough Council website. Some items appeared to be 'buried' and took a number of steps to find. It was agreed that the Chairman would refer this matter to Cabinet.</p> <p>The Communications Manager advised three surveys will be carried out, one each for councillors, officers and the public. Officers are currently checking the questions in the surveys before they go live to make sure they will provide valuable insight.</p>	The Communications Manager advised that the questions in the surveys are being finalised and hope to go live soon.

7.	Periwinkle Water Mill Site	At the September 2021 meeting an update was given on the current situation. The Conservation & Design Manager advised that the greenery that needed to be cleared was from neighbouring land.	The Senior Conservation & Design Officer will be in attendance to provide an update.
8.	Options for Roman Square & Square opposite Swale House	<p>At the September 2021 meeting the Chair advised that he spoke to the occupants of Roman Square and the Working Group about brightening up the area.</p> <p>At the December 2021 meeting the Chairman reported that some work had been done and new planters had been installed in the area opposite Swale House. Work on greening the High Street was being looked at and if any Committee Members had ideas could they please email the Chairman.</p>	The Chair will be providing a verbal update.
9.	Sittingbourne Tennis Club	<p>It was reported at the September 2021 meeting there were still ongoing issues regarding the legal agreement to be finalised. The Club would like to take on the toilets and facilities at Milton Recreation Ground, an SBC officer was looking into the lease arrangements and would report back.</p> <p>Following the contribution from the Area Committee to get the electrics isolated, the floodlights have worked but only</p>	The Leisure & Technical Services Manager advised the agreement hasn't progressed as it has been agreed with the club to hold it back while the LTA and Government funding (£30m) is being worked out. The club is being kept up to date with news and we have logged our interest with the LTA to be able to apply for funds to resurface the courts as well as at King Georges.

		intermittently. Officers and contractors continue to try and find a solution but it may be necessary for full replacement. Funding options are being discussed and at this point LEDs would be used.	
<b>10.</b>	Sports facilities in the area	<p>At the June 2021 meeting the Chair suggested reviewing sports facilities in the Sittingbourne area to see if any required work.</p> <p>It was agreed to bring this back to a future meeting once Members had been able to look at facilities in the area.</p> <p>This could also tie in with an SBC review that will be taking place of sports facilities and the Committee's input would be welcome.</p>	The Leisure & Technical Services Manager advised that we have recently commenced a full review of our Built facilities Strategy (BFS) and we will be reviewing all areas in the coming months.
<b>11.</b>	Local Heritage List	Following a presentation on the Sittingbourne High Street and Milton Regis Conservation Area Reviews, a member of the public asked about making nominations to the Local Heritage List. It was suggested this should be added to the agenda for the next Area Committee Meeting to be discussed.	This item will be covered under item 6.
<b>12.</b>	Swale Media Arts Centre lease.	A resolution needs to be found.	Please see Appendix 1 for an update on this item.



13.	Bus services	<p>At the December 2021 meeting a member of the public commented on bus services, in particular route 347 only having one bus instead of two. Residents were not able to use the new facilities in Sittingbourne without a reliable bus service. Stagecoach had said they would not come to Sittingbourne without a depot. The Head of Housing &amp; Community Services said that a meeting was due to take place with KCC, SBC and the bus operators and she would raise this matter at the meeting.</p>	<p>The meeting with KCC and the bus operators has not taken place. When it does the issues mentioned at the December 2021 meeting will be raised. An update will be given at the June 2022 meeting.</p>
14.	Anti-social behaviour in Sittingbourne Town Centre, Eden Village and Kemsley	<p>A Member commented that he witnessed a number of Police in Sittingbourne Town Centre on the evening of 2 December 2021 and asked if information could be provided to Ward Members on the incident.</p> <p>Members reported persistent problems with e-scooters being used in Town Centres.</p>	<p>The Police were consulted about this incident and after reviewing their systems they advised there was nothing to note. However, it was likely to be due to the additional uplift in response to the violence against women and girls operation in the build up to Christmas. There were an additional 4-6 officers each weekend in the town centres.</p> <p>With regards to e-scooters, the Police advised that 42 people were educated around the correct use of e-scooters between January and March 2021. Those that have continued to ignore this advice and been dealt with by way of S.59 warning or seizure. Problem</p>

		<p>Members expressed concerns about reported difficulties when using 101 to report crime as some residents have found they could not get through or no action or updates occurred.</p> <p>A resident reported that the Kemsley Arms were frequently broken into and there were reports of teenagers on the roof of the Kemsley Community Centre.</p>	<p>solving task force and OSARA (<i>objective, scanning, analysis, response and assessment model</i>) has been utilised to address this emerging trend. In Eden village S.34 dispersal powers were used and the Police Community Support Officers (PCSO) Task force were deployed in the area.</p> <p>The Police are not aware from any internal communications that there are issues with 101 and the time it takes to report a crime. The website functionality for reporting a crime/ASB online is now well used. The Community Voice function is also now available and anyone can sign up to this – it contains regular posts on the work the local Policing team do.</p> <p>As this is a repeat issue, the Police have advised they are going to look into this further.</p>
15.	Staplehurst Road	At the December 2021 meeting a member of the public mentioned problems at Staplehurst Road where motorists were turning right when it was left turn only. As there was no enforcement there was no deterrent. The Chairman agreed to ask the Police	The Chair will provide a verbal update on this item.

		Community Support Officer (PCSO) to monitor the area.	
16.	Creekside Plan	At the December 2021 meeting, the Chairman advised that he had spoken with charities about developing an overarching project to rejuvenate the Wharf. He already had a number of ideas from the charities and was in discussion with the Legal Team about forming a group and taking this forward. The Chairman circulated the ideas to the Area Committee Members.	The Chair will provide a verbal update on this item.

**Items to bring back to a future Area Committee Meeting:**

	Item	Background	Comments on progress
17.	Signage around the town centre	The Chairman had circulated a schedule of signage around the town centre and invited members to comment on whether they thought any needed changing.	There has been no feedback on this from members. The Chair proposes waiting until the signage in the town centre has been finalised and then bring it back to a future meeting to see if there are any gaps.
18.	Brown tourism signs	To commence an audit of existing local brown signs - Cabinet adopted a Visitor Economy Framework Action Plan on 28 October 2020. This includes a medium-term action to undertake a wayfinding audit of signage and identify any gaps. The delivery partners identified for this action	The Chair will bring this back to a future meeting.

		<p>are: SBC; town and parish councils; Visit Swale; Kent Highways; and local businesses.</p> <p>The Brown Signs audit for the borough is not underway as yet as it is programmed in for a later stage of delivery of framework Year 4 (currently in Year 2). This is to enable other actions to take place which will identify and support the businesses and develop the offer. We will then be in a stronger position to identify where signs are required and also where the signs are no longer appropriate.</p>	
19.	Closed Churchyards	The Conservation and Design Manager explained that over £1 million of works needed to be carried out across Swale on closed churchyards to ensure they were maintained for heritage and health and safety reasons but the Council did not have this funding.	It was agreed to bring this back to a future meeting.

## Swale Media Arts Centre

It was reported in Sittingbourne News late 2020 that our group had been given the opportunity to occupy 34 High Street, Sittingbourne after giving Swale Borough Council (SBC) Properties their business plan they would work with Swale CVS to form a CIC or Charity. The group was made up of arts and media including Swale Film Society, Action Plus Media Ltd, Touchbase Media and various others who had interests.

After discussing with CVS consultants it was decided that Helen Stock would form a CIC in the name Swale Media Arts Centre and she would manage with Ken Rowles (Cllr) and Steve Kane Touchbase. We then had three months of lockdown. Helen Stock said she was to be part of the group but could not take on full time management due to other commitments. Ken Rowles after discussions with Head of Policy, Communications and Customer Services, David Clifford, formed the CIC with Steve Marians a director of Action Plus Media Ltd who had their trading and registered office at Creek Creative Abbey Street Faversham. Swale Media Arts Centre CIC was formed and Jarmans Solicitors was instructed to look after the lease agreement with SBC's legal department.

In July 2021 Ken Rowles(Cllr) took on local decorators to repair and decorate the exterior of 34 High Street after receiving funding support from the Sittingbourne Area Committee. We were told by SBC Properties the landlord that they had problems with committing to a lease and they would give a License to continue the project. Steve Marians and Ken Rowles signed the licence. On 27th July a Skype meeting was held Chaired by leader Roger Truelove and attended by various officers and councillors to discuss the project and future funding.

The 20's weekend event was held with artists and entertainers hold workshops. The Swale Media Arts Centre was opened by the Mayor and Mayoress with ITV local news broadcasting the event that evening. From September to Christmas four very good arts exhibitions were held in the Addizzone Gallery. The British Entertainment History Project used the for one of their interviews the upstairs members room/studio space to film ex TVS Maidstone producer presenter Peter Williams MBE who is now one of our patrons. His interview can now be seen on their website.

The Centre has many problems in developing business as original plans due to the COVID-19 set back and the condition of the property. Lack of heating system, various electrical and plumbing problems. Since January the property has been difficult to occupy. The art gallery is now open Tuesday to Saturday the members room is hired to two art groups. One has just given notice that the upstairs room it not suitable and we now have another group sighted up for future months. 34 is open for Council members to see the venue and the work we are doing. Photos of the original decor are available and the interior decorating that has been done.

We now have a programme going forward with support for various activities and youth training. The museum is open on Saturdays. We are holding various events throughout the year. First on Saturday 26th a celebration of 100year BBC presenter DJ entertainer Paul Harris. We are screening various films and documentaries made by or featuring local artists and directors each month.

We are forming a management team with a treasurer and chairman. Hope to go on and have the 5-year lease as originally planned.

Cllr Ken Rowles

Swale Media Arts Centre CIC

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## Cover Report for Sittingbourne Area Committee Funding Scheme

### Introduction

The Sittingbourne Area Committee has been allocated a total of £44,000.00 for the financial year 2021/22. At the Extraordinary Sittingbourne Area Committee Meeting on Tuesday 1 February 2022, £34,361.33 of funding was allocated. Committee Members agreed that the unallocated funding of £9,638.67 should be made available for external organisations via a second funding round.

The process proposed by the Area Committee Review Working Group, and agreed by Area Committee Chairs, was to carry out a scoring process on applications received for Area Committee Funding. The deadline for the second round of applications was Thursday 17 February 2022 and £29,351.29 of bids were received for consideration by the Committee. This means that there are £19,712.62 worth of bids in excess of allocation. All applications have been assessed for eligibility by officers and a scoring process carried out.

Three impartial officers have independently considered each application and given them a score against the criteria set out in the Applicant Guidance Notes. Each criteria was scored as follows High – 3, Adequate – 2, Limited – 1, None – 0. All three officer scores were added together and presented to Committee Members in Appendix 1. Also attached to this paper is the summary report on applications received which contains the full text provided by applicants describing projects/activities (Appendix 2). Committee Members were given the opportunity to challenge the scores and request a review. No challenges were received.

### Proposal

Having considered the summary report and supporting papers, along with the scoring and background information, officers would like to submit 4 options for allocating funds for the Committee to vote on.

Part of the reason for the Working Group's recommendation that impartial officers should score bids based on criteria agreed in advance by Members was to create a degree of separation between the Committee's decision-making on the one hand and Members with a disclosable interest in a bidder (e.g. involvement with a community group or membership of a parish council) on the other. Members who have a disclosable non-pecuniary interest in any of the bids should declare it in the usual way and will be able to vote, as long as the voting is on the basis of the presented options, as this is unlikely to result in any Member having a bias. However, in the event that the Committee agrees to vote on amendments to these options, favouring (and by implication disfavouring) certain bids, Members with a disclosable non-pecuniary interest in the favoured bid(s) should not take part in the vote.

### Option 1:

This option would allow the highest scoring application to receive 100% funding from the scheme. The second highest scoring application would receive the remaining funds, however, this would only part fund that bid. This will ensure the annual allocation is not exceeded:

Applicant	Score	Funding request	Proposed allocation
Diversity House (SITT020)	38	£8,216.29	£8,216.29
Milton Creek Country Park Trust (SITT019)	23	£9,000.00	£1,422.38
SATEDA (SITT018)	22	£9,120.00	-
New Leaf Support (SITT021)	22	£3,015.00	-
<b>Total</b>			<b>£9,638.67</b>

### Option 2:

This option would allow the highest two scoring applications to receive 55.985% funding from the scheme. This will enable the second highest scoring applicant to receive a higher proportion of their bid, however this reduces the proportion the highest scoring application receives. This ensures that the annual allocation is not exceeded.

Applicant	Score	Funding request	Proposed allocation
Diversity House (SITT020)	38	£8,216.29	£4,599.89
Milton Creek Country Park Trust (SITT019)	23	£9,000.00	£5,038.65
SATEDA (SITT018)	22	£9,120.00	-
New Leaf Support (SITT021)	22	£3,015.00	-
<b>Total</b>			<b>£9,638.54</b>

### Option 3:

This option pays out 32.835% to all applicants regardless of their score but ensures that all bids receive an award and ensures that the annual allocation is not exceeded.

Applicant	Score	Funding request	Proposed allocation
Diversity House (SITT020)	38	£8,216.29	£2,697.82
Milton Creek Country Park Trust (SITT019)	23	£9,000.00	£2,955.15
SATEDA (SITT018)	22	£9,120.00	£2,994.55
New Leaf Support (SITT021)	22	£3,015.00	£989.97
<b>Total</b>			<b>£9,637.49</b>



**Option 4:**

So that all possible options are presented for Committee Members to vote on, the final option is to award no funding to any of the applicants. As the funding cannot be rolled forward to the year 2022/23, the unallocated £9,638.67 of funding would be recorded as a saving for 2021/22.

Sittingbourne Area Committee Members are invited to vote on the above options.

Janet Dart  
Interim Area Committees Coordinator  
February 2022

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## Sittingbourne Area Committee Scoring Sheet - March 2022

Applicant	Funds requested	Improve the appearance of the area	Improve the environment of the area	Improve the facilities of the area	Area of geographical impact	Contributes to achieving Swale's Strategic Priority 2	Contributes to achieving Swale's Strategic Priority 3	Total Score
		<i>Three officers independently scored the bids against the categories set out in the applicants' guidance notes. They were added together and a single total score shown on this sheet. The highest score available for individual categories is 9. The highest overall achievable score is 54.</i>						
SATEDA SITT018	£ 9,120.00	1	1	4	9	2	5	22
Milton Creek Country Park Trust SITT019	£ 9,000.00	1	2	7	5	2	6	23
Diversity House SITT020	£ 8,216.29	9	8	4	9	6	2	38
New Leaf Support SITT021	£ 3,015.00	1	1	3	9	2	6	22
<b>TOTAL BIDS</b>	<b>£ 29,351.29</b>							
Allocation	£ 9,638.67							
Bids in excess of allocation	£ 19,712.62							

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## Sittingbourne Area Committee Funding Scheme

### Summary of applications received for the March 2022 meeting

Area Committee's allocation for 2021-22 - £44,000.00

At the February 2022 Extraordinary Sittingbourne Area Committee meeting, £34,361.33 of funding was allocated.

**Available to allocate at the March 2022 meeting - £9,638.67**

*(Applications arranged in the order they were received)*

<b>Reference:</b>	SITT018
<b>Organisation:</b>	SATEDA
<b>Applicant Name:</b>	Carey Philpott – Interim CEO
<b>Status of organisation:</b>	Registered Charity
<b>Details of project/activity:</b>	<p>In response to priority 3.1 SATEDA will provide a combined health and domestic response in Sittingbourne through the Iris initiative. With this funding we will help educate and train all who work in GP surgeries to enable them to have increased knowledge and information on how to spot hidden signs of abuse and ensure that a supported and adequate response is provided.</p> <p><a href="#">What is IRIS - IRISi</a></p> <p>IRIS improves the General Practice response to DVA and essentially improves the safety, quality of life and wellbeing of survivors of DVA.</p> <p>Core areas of the programme include ongoing training, education and consultancy for the clinical team and administrative staff, care pathways for primary health care practitioners and an enhanced referral pathway to specialist domestic violence services for patients with experience of DVA.</p> <p>SATEDA hold the license to deliver Iris, an evidence-based approach which is a collaboration between primary care and specialist domestic abuse organisations to improve the general practice response to domestic abuse. It is evidenced that:</p> <ul style="list-style-type: none"> <li>• 80% of women in a violent relationship seek help from health services and these are often a woman's first, or only, point of contact (Department of Health)</li> <li>• 26% of women experience domestic abuse in the course of their lifetime (CSEW, 2016), while for women attending general practice this figure can increase to 41% (Richardson et al, 2002).</li> </ul>

	<ul style="list-style-type: none"> <li>Women are often not aware they are being abused. The GP and practice staff have a unique position to link presenting issues with the possibility of abuse</li> </ul> <p>Beneficiaries are expected to be mainly women and children, and male victims will be supported to access specialist male support services. By providing this service we will give women and children the opportunity to live fulfilled lives safe from abuse and towards positive futures.</p>
<b>Supporting papers</b>	No
<b>Quote provided</b>	No
<b>Total project expenditure:</b>	<p>Project Coordination – salary and specialist DA provision - £30,191.00</p> <p>Clinical lead – salary - £5,900.00</p> <p>Marketing – production of materials, social media etc - £500.00</p> <p>License Fee - £5,000.00</p> <p>Management, training, equipment, supervision - £4,529.00</p> <p><b>Total project Expenditure - £46,120.00</b></p>
<b>Total project income (addition sources of income including cash/in kind):</b>	<p>Grant from Tudor Trust - £36,000.00</p> <p>SATEDA fundraising (equipment/marketing) - £1,000.00</p> <p><b>Total project Income - £37,000.00</b></p>
<b>Funding request:</b>	<b>£9,120.00</b>

<b>Reference:</b>	SITT019
<b>Organisation:</b>	Milton Creek Country Park Trust
<b>Applicant Name:</b>	Lynda Marshall - Trustee
<b>Status of organisation:</b>	Registered Charity
<b>Details of project/activity:</b>	<p><b>“Space in the Park” a community hub for Milton Creek Country Park</b></p> <p>We have a 20ft container (ROOM), on loan until midsummer 2022, which has been converted as a community art space. This has been well used but it is far too small for what we do. Having this space has established the need for a much larger indoor space in the Park. Anything in the Park needs to be "bullet proof" so we would like to purchase 2 x 40ft shipping containers, get then converted, delivered and linked together to provide a space we can use for classes, workshops and other community activities. (phase 1)</p> <p>We have a dedicated team of skilled volunteers so we are proposing to do much of the fitting out ourselves but we will also need funding for materials and professional help with things like electrics. (phase 2)</p> <p>There are not many grant funding bodies that will fund capital projects and the ones that do will only fund a small percentage of the total cost. The Trust needs to raise as much of the initial cost of purchasing the containers and getting the metalwork professionally adapted as possible to allow us to proceed with this exciting new project so <b>we are looking for a contribution to the cost of phase 1.</b></p> <p>Please see attached detailed quotation. Two more quotes have been requested but not yet received so I have include 2 quick quotes received previously when searching for possible suppliers.</p> <p>This project will be a great addition to the facilities in the area and will be of benefit to all the Park users. Now there are toilets and the car park and a nearby café will be available in the foreseeable future we will be able to run events and activities that will attract a far wider community to the Park. The benefits it has to offer for health, education, leisure and appreciation of the environment and the Creek are many and wide ranging.</p>
<b>Supporting papers</b>	Yes
<b>Quote provided</b>	Yes
<b>Total project expenditure:</b>	Pentalvar – Supply, convert, install 2 x 40 ft containers - £32,332.00 VAT - £6,466 <b>Total project expenditure - £38,798.00</b>

<p><b>Total project income (addition sources of income including cash/in kind):</b></p>	<p>Cash from reserves - £4,000.00  Cash from Friends of MCCP fundraising - £600.00  Grant – Heritage &amp; Culture Fund 2021-2022 - £1,000.00  <b>Total project income - £5,600.00</b></p> <p>We are not VAT registered. DS Smith have indicated they will sponsor us by preparing the site and install the foundation pads. Graham Kirk (volunteer) has provide the drawings, specification and technical expertise.</p>
<p><b>Funding request:</b></p>	<p><b>£9,000.00</b></p>



<b>Reference:</b>	SITT020
<b>Organisation:</b>	Diversity House
<b>Applicant Name:</b>	Christine Locke - CEO
<b>Status of organisation:</b>	Company Ltd by Guarantee and Registered Charity
<b>Details of project/activity:</b>	<p>Our three months pilot project aims to tackle Biodiversity and environmental topics by working in multi-agency collaboration with HUBBUB UK as well as Swale Borough Council's climate and ecological emergency project officer. This will involve creating and engaging new ways of highlighting and actioning the risk to our habitat (human, animal, and planet) of littering, pollutions, and wastage in Sittingbourne.</p> <p>The project's initial focus will be on:</p> <ol style="list-style-type: none"> <li>a) Waste removal through litter picks;</li> <li>b) Recycle on the go' – entails creating spaces throughout Sittingbourne where disposal cups can be recycled. We will place five recycling bins in strategic business locations in Sittingbourne and will collect these bins weekly to be recycled in our premises. This activity has the added benefits of creating collaboration with local businesses whilst reducing pollutant;</li> <li>c) Litter walks (urban walks – around Sittingbourne) for all ages, aimed at identifying types and impacts on the different habitats. People will be encouraged to bring along their own lunch to avoid wastage and fast food (minimising carbon foot print); and</li> <li>d) Ballot bin campaign – a creative way of encouraging people to dispose their cigarette butts in a way through a polling system.</li> </ol> <p>There is evidence to show that this method has proven to reduce litter by up to 46% which teaches people how to dispose cigarette butts – Awareness workshops:</p> <ul style="list-style-type: none"> <li>• Food waste workshop – targeting people of all ages to teach how to make the most of their foods.</li> <li>• Plastic waste workshop – highlighting the damaging impact of single use plastics</li> <li>• TapChat workshop - working in collaboration with water companies, this workshop will encourage people to rethink daily water habits and helping to cut water waste.</li> </ul>
<b>Supporting papers</b>	No

<b>Quote provided</b>	Yes
<b>Total project expenditure:</b>	10 x litter picking packs - £359.40 5 x recycling bins - £139.20 5 x cigarette bins - £1,560.00 Recycling waste management - £936.00 Materials for all activities & workshops - £1,750.00 Staffing costs - £1,400.00 Training & facilitators for activities & workshops - £1,000.00 Management @ 15% cost of admin, insurance and overheads - £1,071.69 <b>Total project expenditure - £8,216.29</b>
<b>Total project income (addition sources of income including cash/in kind):</b>	None.
<b>Funding request:</b>	<b>£8,216.29</b>

<b>Reference:</b>	SITT021
<b>Organisation:</b>	New Leaf Support Ltd
<b>Applicant Name:</b>	Hasmita Reardon – Charity CEO
<b>Status of organisation:</b>	Registered Charity
<b>Details of project/activity:</b>	<p><b>Support &amp; Sing with New Leaf</b> New Leaf Support would like to build a new project for vulnerable and disadvantaged people in the Sittingbourne and Swale area that have been affected by Domestic Abuse.</p> <p>Support and Sing with New Leaf will bring a local experienced singing coach, our team of qualified Support Workers, trained Volunteers and all ages of Victims that have suffered Domestic Abuse together to meet and receive group singing lessons to help build confidence, combat loneliness and all the benefits listed below.</p> <p><b>Feel Happy</b> - There is an increasing amount of evidence that singing releases endorphins, serotonin and dopamine – the ‘happy’ chemicals that boost your mood and make you feel good about yourself. Scientists believe that’s one of the reasons why people report being on a high during singing sessions and continuing to feel positive, uplifted and motivated afterwards.</p> <p><b>Feel Healthy</b> - There are also health benefits the way singing requires you to breathe increases your lung capacity as well as engaging the muscles around your ribcage which is why it is being used to help rehabilitate people recovering from lung conditions and most recently Covid.</p> <p><b>Relaxed</b> - Singing is good for releasing anxiety and helping us transition to a state of rest and relaxation. Just humming along can reduce stress levels.</p> <p><b>Memory</b> - Singing can help improve mental alertness, memory and concentration as it involves focusing on multiples things at once, engaging many areas of the brain in the process. Music is also increasingly being used in dementia care, due to being a powerful tool in sparking memories often long after other forms of communication have diminished.</p> <p><b>Community</b> - Singing is a fantastic communal activity. Singing with other people helps build connections, feelings of togetherness and social bonding, combating loneliness.</p> <p><b>Confidence</b> - Singing in a group can help build your confidence, self-esteem, self-belief and strong sense of accomplishment.</p> <p>New Leaf will facilitate three, six week courses that will run for an hour each week, as with</p>

all our wellbeing courses there will be a trained coach, qualified support worker who will be on hand to offer support if needed to any of our clients that participate and a fully trained volunteer to assist where needed. All our staff, volunteers and the singing coach are DBS checked. There will also be refreshments supplied during each session.

The last session of the first two six week sessions with our clients we will attend a local residential home for the elderly, to show off what our clients have achieved whilst attending Support and Sing with New Leaf. Then the final six week course would be carried out at the home for the residents to join in. This is so we are able to offer our support and wellbeing to the elderly who in some cases are unable to attend a venue outside the home.

Due to some of our clients having literacy difficulties Support and Sing with New Leaf is a great way for them to express themselves without the embarrassment they may feel in learning online courses etc. It's also good for anyone unable to talk as they may be able to sing, whistle, clap or tap their feet, which provides an avenue for communication and engagement.

***Swale's Strategic Priority 3 is Tackling deprivation and creating equal opportunities for everyone***

*3.1 Undertake targeted interventions to identify our most disadvantaged families and communities, improve our understanding of the issues they face, and develop new ways of working to reduce social exclusion and enhance opportunities and quality of life.*

Domestic abuse sadly affects all ages from the young to the elderly and disadvantaged families. The ongoing abuse from perpetrators affects the self-esteem and confidence of victims reducing their quality of life. Victims can lose the confidence to socialise, communicate, and have low self-esteem making them feel lonely and unhappy. Support and Sing with New Leaf will give them the opportunity to gain the confidence to sing alongside people that have experienced the same trauma. This will give them the opportunity to improve their quality of life and enhancing further opportunities to continue with singing in the future.

***3.3 Develop a communitarian approach to partnership working based on shared objectives with like-minded agencies in the voluntary and community sectors.***

New Leaf Support is a small local charity in Sittingbourne we thrive at working in partnership with other organisations and local authorities. Currently we are working with Swale your Way who provide gym and swim passes to our clients. We also have

	<p>our own food bank with donations from our local Morrison's and Lidl stores.</p> <p><b>3.5 Promote wellbeing and enjoyment of life by signposting and encouraging a wide range of sporting, cultural and other leisure activities appropriate and accessible to each age group.</b></p> <p>New Leaf Support promotes, healthy life styles and wellbeing to clients of all ages. We have run several cooking classes with our clients and counselling sessions with young children, both receiving positive feedback. We are also organising to start our yoga, reiki, art classes and group bike riding sessions within the next couple of months. All of which will be offered to clients attending the Support and Sing with New Leaf.</p> <p><b>Project Plan</b></p> <p><b>Session 1</b>        Week 1 - Singing Coach, Volunteers and a Support Worker will meet with the Clients for an Introduction to the Course.        Week 2 to 5 - Clients attend the Courses run by the Singing Coach with a Volunteer and Support Worker present.        Week 6 - Singing Coach and Clients attend a local Elderly home to Sing and promote what they have learnt during the Courses.</p> <p><b>Session 2</b>        Week 1 - Singing Coach, Volunteers and a Support Worker will meet with the Clients for an Introduction to the Course.        Week 2 to 5 - Clients attend the Courses run by the Singing Coach with a Volunteer and Support Worker present.        Week 6 - Singing Coach and Clients attend a local Elderly home to Sing and promote what they have learnt during the Courses.</p> <p><b>Session 3</b>        Week 1 to 6 - Singing Coach, Volunteers and a Support Worker attend the Elderly home to run singing courses.</p>
<b>Supporting papers</b>	No
<b>Quote provided</b>	No
<b>Total project expenditure:</b>	Room rental – 2 x 6 weekly sessions - £360.00 Singing coach – 3 x 6 weekly sessions - £1,260.00 Refreshments – 18 weeks - £180.00 Administration – 18 weeks, 2 hours per week £540.00 Support worker – 18 weeks, 2.5 hours per week - £675.00 <b>Total project expenditure - £3,015.00</b>
<b>Total project income (addition sources of income including cash/in kind):</b>	None
<b>Funding request:</b>	<b>£3,015.00</b>

**Compiled by Janet Dart, Interim Area Committees Coordinator**  
**Date: February 2022**